**RPC HR&staffing Committee**

**The community hub**

**Main Street**

**Riccall**

**York**

**YO19 6PZ**

**Tel. 01757249222**

**The RPC HR and Staffing committee meeting will be held on 13 December 2023**

**from 7.30pm in**

**the Methodist Church/Riccall Community Hub,**

**Main St Riccall**

There will be a public session prior to the meeting, and this will commence at 7.15pm. (Members of the public will adhere to the rules set out by the council for this session)

***Reminder by the Chair of the Council’s expectations for the audio or visual***

***recording of this meeting***

**AGENDA**

***1. To receive apologies for absence and record these in the minutes***

***1.1 To consider the approval of reasons given by the councillors***

***2. To receive any declarations of interest not already declared under the Council’s Code of Conduct or a members Register of Disclosable Pecuniary Interests***

**3. *To consider and decide the job advert for the Clerk and RFO using the template provided by YLCA including potential interview dates***

***4. Report of progress and updates since the last HR&Staffiing meeting including appointment of a new committee member***

**Signed: Amanda Lee Date:06/12/23**

**RPC HR&Staffing committe Chairman**